

APPLICATION PACK
JULY 2023



Fundraiser

NAPA: Northern
Academy of Performing
Arts



JOIN OUR TEAM

All about NAPA



The Northern Academy of Performing Arts is a pioneering arts charity providing excellent, affordable training in Hull and the East Riding for all ages.

Our vision is to change lives through performing arts activities in this region.

From our home in the iconic 1904 Art School adjacent to Hull Paragon Station, we provide a wide range of classes to around 700 students each week delivered by a professional teaching staff in the fields of dance, acting and musical theatre.

In addition, NAPA's innovative Educational Outreach Programme supplies training in primary schools across the region reaching over 2000 pupils, enriching their day to day education. We run a full-time level 3 Performing and Production Arts course in collaboration with Wilberforce College and UAL.

One of our key targets is to give people as many opportunities to develop their skills and confidence through live performance as possible. We stage productions all year round in our own 125 seat NAPA theatre as well as larger scale shows at Hull Truck, Hull New Theatre and Hull City Hall.



Pupils study with us for many different reasons, some just for fun, some to build confidence and some because it is their chosen career path. Each year young people progress from NAPA onto full-time professional training at vocational colleges across the country, and then onto working in the industry.

NAPA is proud of its professional standards and caring ethos, believing and investing in the creativity and confidence of our students.

FUNDRAISER

About the opportunity

We are about to embark on the next exciting phase of our existence with a large capital project to renovate our base in Hull. This is an excellent opportunity for a freelance fundraiser with strong administration, communication and writing skills to join our team at NAPA. The Fundraiser will work with the CEO and the Board of Trustees for an initial 12 month period undertaking research into current and prospective funders, developing relationships and applying for funding to achieve fundraising targets. The role will require building close working relationships across the organisation and externally.

We are looking for a Fundraiser to be embedded within our team at NAPA to work collaboratively to raise around £3m to renovate our beautiful Grade II* listed building in the centre of Hull, to protect its future and enable us to realise the full potential of the space for our many and varied activities.



Key responsibilities

- Identify and research potential funding streams that might be able to support NAPA in its aims
- Prepare and submit effective high quality funding applications and proposals to achieve the fundraising target
- Work with NAPA's CEO, Board and wider team to develop compelling funding proposals and support stakeholder relationships with key partners
- Lead on report writing ensuring that requirements of funders are met in a timely manner
- Help build strong relationships with all current and prospective funders
- Prepare presentation materials for stakeholder meetings

Person Specification

- Can demonstrate experience of fundraising in the arts/culture or wider charity sector
- Can demonstrate previous success in applying for grants/funding from trusts, foundations and other funding bodies
- Experience of bid writing and grant applications
- Exceptional communication and networking skills
- A confident writer, able to analyse complex information and turn it into compelling and effective proposals or reports
- Passion for working with young people



FUNDRAISER

Terms and conditions

This is a freelance position, with the following terms and conditions:

- The role will be based at NAPA's building in the centre of Hull with some remote working by agreement
- The role is offered for a 12 month period initially, working an average of 2 days per week across 46 weeks
- The rate of pay will be dependent on experience and skills: £225-£300 per day
- Reasonable expenses will be paid with prior arrangement (not including travel to work)
- Please note that this role will require some weekend or evening working

How to apply

- Please send a full, up to date CV and covering letter outlining your experience, interests, suitability for the position and your previous funding successes to trustees@northernacademy.org.uk by 5pm on 15th September 2023
- Interviews will be held: week commencing 2nd October 2023
- The appointment will start in mid-October 2023 (negotiable)
- If you have any queries about this role, please don't hesitate to contact our CEO, Carl Wheatley, at carl.wheatley@northernacademy.org.uk

